

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
APRIL 27, 2022**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, April 27, 2022, at 7:39 p.m., pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Kate Denney
Lisa Esler
Dawn Jones
John Mancinelli
M. Colleen Powell
Bernie Seasock
Kevin Tinsley
Leon Armour

School Directors Absent:

Stephanie Ellis

Others in Attendance:

Dr. George Steinhoff, Superintendent
Dr. Eric Kuminka, Assistant Superintendent
Erik Zebley, Business Administrator
Tracy Marshall, Interim Human Resources Director

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of March 23, 2022 and the special meeting of April 20, 2022, as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Denney the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for March – April 2022 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Powell and seconded by Mrs. Esler.

Voting Yea: All
Voting No: None

MINUTES AND MONTHLY REPORTS - Continued

3. **APPROVAL OF TREASURER'S REPORT** – Upon considering the draft Treasurer's Report attached hereto as Appendix "4", it was resolved that the Treasurer's Report of March 2022, as presented, be and is hereby approved.

Mrs. Powell presented the Treasurer's Report for March 2022.

Motion to approve the Treasurer's Report was made by Mrs. Jones and seconded by Mrs. Esler. The motion was unanimously approved.

4. BUDGET TRANSFER REPORT

MOTION: To approve the Budget Transfer Report for March – April 2022.

Motion to approve the Transfer Report was made by Mrs. Jones and seconded by Mrs. Powell. The motion was unanimously approved.

STUDENT REPRESENTATIVES' REPORT TO THE BOARD

Sophia Esposito and Gianna Ellis reported on the following:

- Freshman/Sophomore Dance will be held on Friday, April 29;
- Freshman class trip to Dorney Park will be May 14;
- Chorus and Band held their first in-person concert since 2019;
- Spring sports are underway;
- Sun Valley held a mock crash this morning and had a guest speaker after; this is also the first one since 2019;
- Principal Roskos met with the National Honor Society to see what they would like to see happen at Sun Valley;
- Senior Prom will be held on Friday, May 13, 2022 at the Dupont Country Club.

DELAWARE COUNTY I.U. REPORT

No Report

SUPERINTENDENT'S REPORT

Dr. Steinhoff went over topics which were reviewed during last week's Study Session.

- 2022 – 2023 Proposed Final Budget was presented. Mr. Zebley gave a summary this evening indicating which includes a proposed mileage of 18.2593, Revenue estimated to be around \$67,471,000 and Expenditures at \$69,400,000. Dr. Steinhoff recommended approval of the proposed final budget this evening, which will allow them to fine tune the numbers once the PA State Budget is available.

Dr. Steinhoff noted additional items on the agenda for approval;

- Intrado Communication System, an Update to the District's messaging system. This offers a broader access with attendance; a web product and an app product.
- Recommended the hiring of Monica Quinn as Elementary Education Special Education Supervisor, replacing Amy Bell who is retiring in June.

SUPERINTENDENT'S REPORT - Continued

Dr. Steinhoff highlighted some recent events within the District;

- There has been a lot of interest in the Dual Enrollment Program with Delaware County Community College;
- Northley Career Day was held on April 11th. There were 14 volunteer participants;
- The yearly mock crash was held at Sun Valley today. This had an impact on what can happen is you drink and drive.
- Recognized Ms. Cardwell, 1st grade teacher at Pennell, who is being honored by the Phillies at their 22nd annual All-Star Teacher Appreciation Night on Friday, May 6th.
- Recognized Ashley Marano, Pennell Paraprofessional who received the DCIU "Making a Difference Award". Ashley was nominated by interim Principal Danielle Murray for her hard work and dedication to the students she services;
- Recognized Wayne Lutteroty, Physical Education Teacher also from Pennell for receiving Teacher of the Year from Southeastern PA Shape (Society of Health and Physical Education);
- Earth Day Activities took place throughout the District last week;
- 18 students represented Penn-Delco in the 2022 DCIU Stem Competition. Coebourn Team 4 was awarded best blueprint in the county while Coebourn Team 3 won 3rd PLACE in the county for best overall project;
- In-person Concerts and Art Exhibits will be back in April and May;
- Shared photos from the Spring Pep Rally held at Sun Valley/

ANNOUNCEMENTS FOR THE PUBLIC

President Armour announced, pursuant to Act 48 – Sunshine Act, this evening, the Board met in executive session to discuss legal and personnel issues.

COMMENTS BY MEMBERS OF THE BOARD

President Armour commented on the recently hired Principals and Human Resources Director; speaks volumes people want to be in Penn-Delco.

Mr. Tinsley welcomed John Mancinelli to the Board and welcomed back Tracy Marshall as Interim Human Resources Director.

Mr. Seasock also welcome Mr. Mancinelli to the Board. He has volunteered in the community and looks forward to working with him.

ITEMS FOR BOARD INFORMATION AND DISCUSSION

None

PUBLIC COMMENTS

PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENT:

None

ITEMS FOR BOARD ACTION

10.01 Personnel – Professional

(1) Appointment

(a) Adjusted ESY staff rate at \$38.00/hour, 7/5/22 – 8/4/22

Elementary

Marisa Fiorelli
Catherine Furia
Ashley McColgan
Melissa Pembroke
Megan Quinley
Kasey Seman
Gabrielle Trofa
Kelsey Vidal
Lauren Vitale

Secondary

Elizabeth Boccella
Monica Boccella
Kate Doroshenko
Megan Flanagan
Kathleen Taylor

(b) Extended School Year Staff at \$38.00/hour, 7/5/22 – 8/4/22

James Blocksom
John Moletteri

ITEMS FOR BOARD ACTION - Continued

- (c) **Olivia Porcari, Long-term Substitute, effective 5/16/2022 through 1/24/2023, pending pre-employment paperwork**

Education

State University of New York

BA, Sociology

Villanova University

MS, Counseling

Professional Experience

Penn-Delco School District

Homer Brink Elementary School

Cert/Assign

School Counselor PK-12

Pennell – Counselor

Salary

M/1 \$52,984

Rationale

Employee #1603, Leave

- (d) Monica Quinn, Supervisor of Special Education and Student Services, at a salary of \$104,000, with benefits in accordance with the Act 93 Agreement, effective 7/1/2022, pending pre-employment paperwork.

(2) Change of Status

- (a) Julia Frei from Long-term Substitute 5th Grade Teacher at Coebourn to 5th Grade Teacher at Coebourn (permanent) effective 2022-2023 school year.
- (b) Lauren Harner from Long-term Substitute Special Education Teacher at Pennell to Special Education Teacher at Parkside (permanent) effective 2022-2023 school year.
- (c) Emily Phillips from Long-term Substitute Special Education Teacher at Pennell to 3rd Grade Teacher at Pennell (permanent) effective 2022-2023 school year.

(3) Resignation

- (a) Kelsey Gislason, 3rd Grade Teacher at Pennell, effective 3/28/2022.
- (b) Jessica Eggleston, 3rd Grade Teacher at Parkside, effective 6/20/2022.
- (c) Tamara Scheuermann, 1st Grade Teacher at Aston, effective 6/20/2022.

(4) Leaves of Absence

- (a) Employee #3446, adjusted childrearing leave from 12/8/2021 through 3/28/2022.
- (b) Employee #1603, adjusted FMLA from 4/19/2022 through 9/22/2022 and child-rearing leave from 9/23/2022 through 1/24/2023.
- (c) Employee #3206, adjusted FMLA from 5/2/2022 through 6/20/2022.
- (d) Employee #901, adjusted FMLA from 2/14/2022 through 4/29/2022.

(5) Extra Duty Pay Assignments for the 2021/2022 school year

Appointments:

Elementary Non-Athletics

Cassandra Rosenfeld	Chorus	10 Units @ \$315	\$3,150. Prorated
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ITEMS FOR BOARD ACTION - Continued**(6) Extra Duty Pay Assignments for the 2022/2023 school year****Appointments:****Sun Valley Athletics**

Patrick Brown	Asst. Football	14 Units @ \$315	\$4,410.
Craig Maloney	Boys Head Basketball	18 Units @ \$315	\$5,670.
Thomas Ellis	Boys Head Wrestling	18 Units @ \$315	\$5,670.
Anthony Zambino	Girls Head Basketball	18 Units @ \$315	\$5,670.
Andrew Shirlow	Head Indoor Track	12 Units @ \$315	\$3,780.
Angela Shicatano	Head Co-ed Swimming	16 Units @ \$315	\$5,040.
Stephanie Quarantotto	Asst. Swimming/Diving	8 Units @ \$315	\$2,520.

Northley Athletics

John Diprojetto	Boys 8th Gr. Basketball	12 Units @ \$315	\$3,780.
Danual Campbell	Head Swimming	13 Units @ \$315	\$4,095.
Colleen Kelly	Girls 7th Gr. Basketball	12 Units @ \$315	\$3,780.

(7) Extra Pay – Extended Employment**(a) IEP Work, Outside of Contractual Hours (3/2022)**

#10-1241-123-000-10-00-00-000	<u>Hours</u>
Lindsey Wiley	11.00

(b) SVHS, ATSI Tutoring, Outside of Contractual Hours (3/15 – 4/22/22)

#10-1190-123-988-30-80-00-00-002	<u>Hours</u>
Kelly Betton	23.50
Amy Caputo	1.00
Evan Marabella	14.00

(c) Homebound Instruction, Outside of Contractual Hours (2/24-4/8/22)

#10-1430-121-000-30-00-00-00-00	<u>Hours</u>
Marc Baron	5.00
Amanda Potter	7.00
Amanda Wessel	5.00
Anthony DiProspero	25.50

(d) SVHS, CPM Foundations for Implementation Sessions (3/19/22)

#10-2271-123-421-30-00-00-00-000	<u>Hours</u>
Amy Caputo	4.00

(e) SVHS, Class Coverage for Lisa Replogle (3/14/22 – 3/25/22)

#10-1110-123-000-30-70-00-00-000	<u>Hours</u>
Michele Lehman	15.00
Ciara Scarcelli	35.00

(f) SVHS, Class Coverage for Grant Butler (3/14/22 – 4/22/22)

#10-1110-123-000-30-70-00-00-000	<u>Hours</u>
Kevin Dougherty	31.50
Amy Grady	18.00
Michael Kunz	22.50
Emily Willow	15.00

ITEMS FOR BOARD ACTION - Continued**(g) SVHS, Classroom Packing for Renovation (3/8/22 – 3/26/22)**

#10-1110-123-000-30-80-00-000	Hours
Nicole Moyer	6.00
Timothy Pry	6.00

(h) EL Family Game Night (4/21/22)

#10-1110-123-000-10-00-00-000	<u>Hours</u>
Adrienne Dever	6.00

#10-1110-123-000-30-70-00-000	
Danielle Cook	6.00

#10-1110-123-000-30-00-00-000	
Jill Bednar	4.50

(i) NMS - P2G Grant Meeting - Outside of Contractual Hours (4/19/22)

#10-1110-123-530-00-00-00-000	<u>Hours</u>
Michelle Ritz	1.00
Kevin Siegel	1.00
Kelly Lamberto	2.00

(j) NMS, Cafeteria Matrix, Outside of Contractual Hours (3/18/22 – 3/21/22)

#10-1110-123-000-30-70-00-000	<u>Hours</u>
Karen Scharrer	5.00

(k) Delaware County Reading Olympics Coaches (Elementary) – 4/7/2022**#10-1110-123-000-10-00-000-000**

	Hours		Hours
Colleen Bray	3	Nikole Lutteroty	3
Rebecca Cacciola	3	Lauren Mongada	3
Allison Carey	3	Deborah Politano	3
Lauren Cassimatis	3	Maria Potter	3
Dana Condulis	3	Michele Raucci	3
Sarah Constan	3	Megan Snyder	3
Michelle Craley	3	Gabrielle Trofa	3
Julia Frei	3	Morgan Zimmerman	3

(l) Delaware County Reading Olympics Coaches (Secondary) – 4/7/2022**#10-1110-123-000-30-00-000-000**

	Hours		Hours
Nicole Armbruster	2.5	Joanne Mathewson	2.5
Elizabeth Bereznak	2.5	Kathleen Taylor	2.5
Molly Dwyer	2.5	Heather Thompson	2.5
Mauri Fava	2.5	Marnie Zimmerman	2.5
Kevin Fowler	2.5		

ITEMS FOR BOARD ACTION - Continued

10.02 Personnel – Classified

(1) Appointment

(a) Extended School Year (ESY) Staff 7/5/22 – 8/4/22

Paraprofessionals

Jerra Gladfelter	Kimberly Maiorine
Caroline Hilton	Jenna Moon
Theresa Lancellotti	Melissa Pagan
Deborah Laverty	Harriet Whelan
Constance LeBeau	Angela Radico

- (b)** Mimoza Jahaj, fulltime Custodian at Sun Valley @ \$17.73/hour, up to 40 hours/week, 261 days/year with fulltime benefits in accordance with the PDSSPA contract, effective 4/18/2022.

(2) Resignation

- (a)** Justin Emery, HVAC/Plumber Mechanic, effective 3/22/2022.

(3) Leaves of Absence

- (a)** Employee #3654, adjusted temporary leave from 2/3/2022 through 3/25/2022.
(b) Employee #3319, adjusted FMLA/WC from 3/1/2022 through 3/30/2022.
(c) Employee #773, temporary leave from 3/28/2022 through 4/7/2022.
(d) Employee #3719, temporary leave from 4/19/2022 through 5/12/2022.

(4) Change of Status

- (a)** Kristie Ellis from Clerical Assistant at Northley to Library Assistant at Pennell, 190 days/year, 5 hours/day, effective 3/25/2022.
(b) Jim Gentile, Jr. from Technology Support Technician at Sun Valley to Security Guard @ \$14.25/hour, on call as needed, no benefits effective 5/7/2022.

(5) Temporary Assignment

- (a)** Jennifer Herman, substitute Clerical Assistant at Northley @ \$12.22/hour, 5.5 hours/day, effective 3/25/2022 - 6/17/2022, as needed.

(6) Sick Day Payout for Retiree

- (a)** Jerry Steele, 89.75 days

References: Penn-Delco Budget 2021-2022; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Denney and seconded by Mrs. Jones the above motion were unanimously approved.

Voting Aye: All

Voting No: None

ITEMS FOR BOARD ACTION - Continued

10.03 Healthcare Trust

MOTION: To appoint Mr. Erik Zebley as Trustee for the Delaware County Public School Healthcare Trust, representing the Penn-Delco Board of School Directors, effective date of 4/27/2022 - 6/30/2022.

10.04 Election of Intermediate Unit Board Members

MOTION: To approve the election of the following individuals to serve as members of the Delaware County Intermediate Unit Board of Directors:

For the term July 1, 2022 to June 30, 2025

Chester Upland	Fred Green
Interboro	Edward Harris
Radnor Township	Bradley Moore
Ridley	Christine McMenamin
Southeast Delco	Sheree Monroe

10.05 Aston Elementary Chiller Replacement Proposal

MOTION: To approve the proposal from Alban Engineering Inc., of Hunt Valley, MD for mechanical and electrical engineering services for the chiller replacement project at Aston Elementary School for an amount not to exceed \$19,000, as presented.

10.06 Donation

MOTION: To accept the donation from Giant Feeding School Kids Program to the food service fund in the amount of \$10,019.53.

10.07 Tax Appeal

MOTION: To approve the finalized settlement of the real estate tax assessment appeal for 16 Crozerville Road, Aston Township (Folio #02-00-00043-01) at an assessment of \$400,000 for Tax Year 2021.

10.08 Release and Settlement Agreement

MOTION: To approve the Release and Settlement Agreement for employee #3527, as presented.

10.09 Summer Reading Assignments - Sun Valley High School

MOTION: To approve the 2022 Summer Reading List for Sun Valley High School, as presented.

10.10 Special Education Agreements

10.10.1 MOTION: To approve the Tuition Agreement with Mill Creek School for Student #35851, as presented.

10.10.2 MOTION: To approve the Settlement Agreements and Releases for Student #55626, as presented.

10.11 Penn-Delco Covid-19 Health and Safety Plan Review and Revision

MOTION: To approve the proposed changes to the Penn-Delco School District Health and Safety Plan, as presented.

ITEMS FOR BOARD ACTION - Continued

10.12 Change Orders – Sun Valley HS Arts and Athletics

MOTION: To approve the following change order(s) as presented:

- GC-10 John S. McManus, Inc. for unforeseen conditions and owner directed changes, for an amount not to exceed \$1,201.
- MC-03 Gaudelli Bros., Inc. for unforeseen conditions and owner directed changes, for an amount not to exceed \$25,620.
- MC-04 Gaudelli Bros., Inc. for unforeseen conditions and owner directed changes, for an amount not to exceed \$13,656.62.
- EC-02 J. R. Metzger, Inc. for unforeseen conditions and owner directed changes, for an amount not to exceed \$9,328.20.

10.13 Proposed Final Budget for 2022 – 2023

1. The Proposed Final Budget was presented on April 20, 2022. Passage on April 27, 2022 enables the document to become public and a budget hearing to be scheduled.

2. Approval of 2022 – 2023 Proposed Final Budget

MOTION: To approve the Proposed Final Budget for 2022 – 2023 (PDE-2028), as presented.

10.14 District Web and Messaging Services

MOTION: To approve the agreement with Intrado, Inc. for SchoolMessenger district-wide website communication and notification services, subject to Solicitor's review.

10.15 Internet Agreement

MOTION: To approve the Internet Service Agreement with the DCIU, as presented.

10.16 Community Education Program

MOTION: To accept the proposed Registration and Instructor fees for the Certified Lifeguard Training, as presented.

Following a motion by Mrs. Jones and seconded by Mrs. Powell motions 10.03 – 10.16 were unanimously approved.

Voting Aye: All

Voting No: None

10.17 PDSD ACT 93 Agreements (Tabled)

MOTION: To approve the Penn-Delco ACT 93 Agreements, for the period of July 1, 2022 – June 30, 2025, as presented.

COMMENTS BY MEMBERS OF THE PUBLIC

None

COMMENTS BY MEMBERS OF THE BOARD

None

ADJOURNMENT

Following a motion by Mrs. Jones and seconded by Mrs. Powell the Board adjourned by unanimous consent at 8:04 p.m.

Respectfully Submitted,



Erik Zebley
Board Secretary

Next Meetings: Wednesday, May 18, 2022 – Study Session – Service Center – 7:30 p.m.
Wednesday, May 25, 2022 – Business Meeting – Service Center – 7:30 p.m.